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*Milburn Fields Board Meeting*

*June 12, 2025*

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**Mission Statement:**

The Milburn Fields HOA Board serves the members by maintaining and enforcing the by-laws in a manner consistent to uphold the value of the neighborhood, bring financial value to the members through reputable service contracts, and foster & grow a sense of community.

Milburn Fields HOA gathered at the personal residence of Alex Payne on June 12, 2025. Alex Payne, Traci Higbee, Justin Wetterer, Sheila Meyer, Sarah Hendrix and Emma Barton-Svejda were in attendance. The meeting was made available to interested parties virtually, but no neighbors joined.

Members discussed removal of Janet Schwert from bank account. A second debit card will be secured in Alex's name in her place. Primary card would remain in the Treasurer's name.

Audit-The search for auditors has returned confirmation of a CPA that is available to do review of HOA financials. Alex has requested an estimated time of availability.

Yard of the Month-Alex will be picking up YOTM gift cards for the months of June through December. Suggestions for June YOTM were reviewed. YOTM signage is available for placement once gift cards and selected neighbor has been notified.

Welcome Baskets-Sheila will assume responsibility for delivering welcome baskets to new neighbors. Sarah connected Sheila with Janet to discuss transition of role and exchange of bags.

Members discussed election of members to open board seats. The following was discussed and proposed. Board voted and approved with no objections. Officers were affirmed as follows:

Vice President-Sarah Hendrix (filling vacancy left by Tara Cipra)

Secretary-Traci Higbee (filling vacancy left by Janet Schwert)

Members discussed possibility of a weekend rental of a dumpster for neighborhood use. Quotes will be gathered and discussed in August meeting. August agenda will also include possible Halloween potluck.

Meeting adjourned at 7:47pm

Submitted by Sarah Hendrix, Vice President