
Milburn Fields Board Meeting

January 26, 2023

Mission Statement:

The Milburn Fields HOA Board serves the members by maintaining and enforcing the by-laws in a manner consistent to uphold the value of the neighborhood, bring financial value to the members through reputable service contracts, and foster & grow a sense of community.

Milburn Fields HOA board gathered at the Panera at 75th and Antioch on January 26th at 6:30 p.m. Alex Payne, Terra Herzog, Traci Higbee, Sarah Hendrix, Trent Sorensen, and Jan Schwert were present.

We began the meeting approving the minutes from the November meeting as we did not do it in December. Terra moved that we approve them; Alex seconded. Motion was approved. We then approved the December minutes. Alex moved they be approved; Terra seconded. Motion was approved.

Update on dues received – We received 19 checks and 14 PayPal payments this week which have not been entered in MoneyMinder yet. Alex sent 101 emails out to those neighbors who have not paid their dues yet. We will mail out a final notice to anyone who has not paid by February 1st with a reminder that trash pick-up will be discontinued if we do not receive payment by Feb. 15th.

We began planning for our annual meeting. Jan will send an email to the Assembly of God church to reserve space for our meeting. Our tentative dates are April 1st (preferred date) or March 25th (back-up date). We discussed whether we wanted to submit any updates to our by-laws for a vote this year at the meeting. There was discussion to add a line stating that we expect our neighbors to follow the OP city code for placement of trash cans on our properties. We also discussed the ongoing project to bring our by-laws up to date. We have passed several by-law changes in the past few years, but our by-laws document has not been formally updated. Terra has been working on making the needed changes. Once that is completed, we will submit them to our lawyer for final approval. We will also check with the lawyer who is managing our law suit against the HOA to make sure that this will not cause a conflict in that process. If we get approval from both lawyers, we will submit 3 separate documents for review by members of the neighborhood – one document will be the base document that we currently have for our by-laws. Another document will show mark-ups of the changes that we are making – these will only be changes in wording, spelling, and formatting and we will add the by-laws that have been passed recently, but are not reflected in the document currently. We will then post the complete updated document without the mark-ups for anyone to review if they want. For complete transparency, we want anyone who reviews these documents to be able to see the changes and the additions which have been approved and are being added. These will be presented to the neighbors at our annual meeting, but we will not vote on the changes until next year's annual meeting. We want to give anyone who wants to go over these documents ample time to read the documents and understand them.

Meeting was adjourned at 7:15. Our next meeting will be held at Panera on February 16th. By then we will have a final tally of our annual dues payments and know how many we still have not received.

Respectfully Submitted,

Jan Schwert, Secretary