
Milburn Fields Board Meeting

Feb 11, 2018

Our February HOA board meeting was held at the home of Jan Schwert at 3:00 p.m. on Feb. 11th. In attendance were Janelle Pullin, Karen Clark, Jan Schwert, Catalina Velarde, Doug Lay, and Alex Payne. Our president was not present as she is recovering from surgery. Mindi Rash attended as an interested neighbor. Our meeting was called to order at 3:15 by Vice-president Janelle Pullin.

- Approval of January Board minutes
 - Minutes had been sent to members by email earlier in the month. Karen moved and Catalina seconded that they be approved as submitted.
- Treasurer Report
 - Karen presented the treasurer's report, a copy of which is included with minutes. Ending balance January 3 was \$33,418.00.
 - A list of homes that have sold in 2018 was included in the report. Three homes have sold. Two rentals have become owner-occupied; the third home was owner occupied, but has been empty for almost 2 years and was in foreclosure. It will be remodeled and flipped.
 - Karen reported that 92% of our dues have been paid. They were due by February 1st. Doug moved and Jan seconded that beginning next year, we will charge a 10% late fee if someone misses the payment deadline. This will be discussed further at our annual meeting.
- Social Media Update
 - Doug updated us on the useage of our Mail Chimp communications. He has gathered all of the data collected from our surveys and condensed it into meaningful categories for us to review. We feel like we have received some very good information to begin creating some goals and addressing some of the issues brought up in the surveys. Thank you, Doug for the time that you put into making this data meaningful for us!
 - Doug also added an online calendar to our website and has put the monthly meetings on the calendar. He will add activities to the calendar as we schedule them.
 - He has asked that we get any information to him for our newsletter by the 1st Sunday of the month. He would have the newsletter to us for proof-reading by the 2nd Sunday. We would approve the newsletter at our board meeting on the 3rd Sunday each month and it would be published after the meeting.
 - Alex would take some of the items from our newsletter and post them on social media as well.
 - Alex addressed the activity on our Milburn Fields Family Facebook page. We have 142 members on Facebook; of those 131 are active and we had 10 new members this past month.

- Old Business
 - Directors and Officers Liability insurance – we have received bids from an American Family Insurance agent and an agent from Farmer’s Insurance. The bid from Farmer’s was substantially larger. Karen is going to get more information regarding the deductible and the length of the guarantee of premium for the American Family policy. We will discuss the insurance further at our next meeting.
 - We received information regarding the Neighborhood Program offered by the city of Overland Park. We will look into the resources which may be available to us and discuss in more depth at a later meeting.
 - Mindi Rash spoke to us about having a neighborhood garage sale this fall. We have tentatively scheduled one for Sept 20-22.
 - Homes of concern, code violations - There is an empty home on Sante Fe that is a concern. The yard has not been kept up and the home is not in good repair.
 - We will have a future discussion regarding homes where the owner claims to live in the home, but really does not. It may be a family member who is actually living there. We will look into the implications of this.
 - Catalina has been working on another survey to be sent out through social media. It will be mailed to those for whom we do not have an email address. It will be more in-depth regarding who is living in the neighborhood and what some of the specific needs are that we can try to meet. There will be no open-ended questions on this survey to make it easier to categorize the responses.
 - Next NEC meeting will be on March 5th. These meetings are held the 1st Tuesday of every other month, unless there is an Election Day conflict. The meetings begin at 5:30 and last about 2 hours. Each HOA can have 2 voting member attend each meeting. More can attend, but only 2 can vote on any business that comes up.
- New Business
 - Our annual meeting is coming up on April 5th.
 - We presented a preliminary agenda.
 - We will mail out a meeting reminder on a post card prior to the meeting.
 - We have a copy of the ballot that will be presented for the election of our board members. There will be 5 positions up for election this year due to resignations this past year.
 - We discussed finding a permanent location for our monthly board meeting to make it easier for our neighbors to attend if they want to do so. More to come on that.

Meeting adjourned at 4:50 p.m. Our next board meeting will be held on March 18th at 3p.m. at the home of Karen Clark.

Respectfully submitted,

Jan Schwert - Secretary

